

Zaloumis Contracting Service, Inc. dba Connect/One

Parking/Moving Violation Policy

As of February 2013

Employees are required to obey parking regulations and traffic laws. Violations are grounds for disciplinary action, up and including termination. All violations must be submitted to Manager to ensure prompt payment of fine(s). The following violations are unauthorized and employees will be responsible for payment. Deductions for violation(s) will be in compliance with FLSA.

UNAUTHORIZED VIOLATIONS

- Fire Hydrants
- Handicap Parking
- Toll Violations
- Moving Violations
- Overnight Parking
- Obstructing Fire Lane
- Cross Walks
- Inspection Stickers
- Tow Charges for illegally parked vehicles
- No Parking
- No Stop/No Standing
- Bus Stop
- Unpaid Meters
- Tickets not submitted

Employees are responsible for paying toll and meter fees. An expense report should be submitted to receive reimbursement.

Violations of Policy can include disciplinary action, up to and including termination.

Signature below represents acknowledgement and understanding of above policy.

Employee Name (Print Clearly)

Employee Signature

Date